SCHOOL DRILL DOCUMENTATION

DISTRICT NAME AND NUMBER				SCHOOL NAME			PRINCI	PRINCIPAL IN CHARGE		
DRILL TYPE		INCIDENT TYPE		SIMULATED CONDITION		DATE		TIME		
EVACUATION 1		FIRE		OINIOLATED CONDITION		DATE		111112		
Initials of Key School Particina		to and Backupa		Evaluation of Drill Objectives						
Initials of Key S		School Participants and Backups		1	(Check "S" for satisfactory or "I" for improvement(s) needed.)				eded.)	
Discovery Leader		Monitor Spokesperso		Recorder	Notification Effectiveness	Planned Response Understood	Movement to Safe Area	First Responder Communication	Accounting for Occupants	
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Local Fire Offic	ial Present?	Yes No	Local Fire Offic	ial's Initials to cer	tify that a school	e∨acatuion drill wa	as conducted w	hile present	<u>-</u>	
DRILL TYPE		INCIDENT TYPE		SIMULATED CONDITION		DATE		TIME		
EVACUATION 2		FIRE						10,000		
		School Participants and Backups		;	Evaluation of Dril (Check "S" for satisfactory or "I" f			The state of the s		
		Manikar Chalananana		December	Notification Planned Response		Movement to	First Responder Accounting for		
Discovery	Leader	Monitor	Spokesperson	Recorder	Effectiveness	Understood	Safe Area	Communication	Occupants	
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Local Fire Official Present? Yes No Local Fire Official's Initials to certify that a school evacatuion drill was conducted while present										
DRILL TYPE		INCIDENT TYPE		SIMULATED CONDITION		DATE		TIME		
EVACUATION 3		FIRE		_						
Initials of Key S		School Participants and Backups			(Check	Evaluation of Drill Obje				
Discovery	Leader	Monitor	Spokesperson	Recorder	Notification Effectiveness	Planned Response Understood	Movement to Safe Area	First Responder Communication	Accounting for Occupants	
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	Local Fire Official Present? Yes No Local Fire Official's Initials to certify that a school evacatuion drill was conducted while present									
Local Fire Offic	ial Present?	Yes No	Local Fire Offi	 icial's Initials to c					s ı	
	ial Present?		Local Fire Offi				vas conducted			
	. TYPE				ertify that a school	ol e∨acatuion drill w	vas conducted	while present		
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DRILL BUS EVAC	TYPE CUATION 1 Initials of Key S	INCIDE	NT TYPE nts and Backups	SIMULATED	CONDITION (Check	DATI Evaluati "S" for satisfacto Planned Response	vas conducted E on of Drill Objery or "I" for im	while present	eded.)	
DRILL BUS EVAC	TYPE CUATION 1 Initials of Key S	chool Participal	nts and Backups Spokesperson	SIMULATED Recorder	CONDITION (Check Notification Effectiveness	Evaluation "S" for satisfacto Planned Response Understood	vas conducted E on of Drill Objery or "I" for im Movement to Safe Area S	while present TIN ectives provement(s) ne First Responder Communication	eded.) Accounting for Occupants	
DRILL BUS EVAC	TYPE CUATION 1 Initials of Key S	chool Participal Monitor ? Yes	nts and Backups Spokesperson	Recorder includes instruct	CONDITION (Check Notification Effectiveness	Evaluation "S" for satisfacto Planned Response Understood	on of Drill Objery or "I" for im Movement to Safe Area S	ectives provement(s) ne First Responder Communication	eded.) Accounting for Occupants	
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CC: Appropriate Regional Superintendent or OSFM if non-public school

ISBE 91-02 (7/13) ISBE/OSFM Guidance - For Illinois School Use in Documenting the Completion of Minimum Drill Requirements III. D.